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Hermannsburg School
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6 September 2021

Dear Parents

FEES FOR 2022

While 2021 has, in some respects, been more predictable than 2020, there have still been unforeseen events. Nevertheless, we have made good progress with further improving the school and were able to bring a number of projects to their successful conclusion despite the challenges of the Covid-19 pandemic and the recent civil unrest.

Budgeting in this uncertain environment is not an easy thing to do and we have tried to balance our fee increases with the continuing economic impact of Covid-19 and the, hopefully more temporary, impact of the rioting in our province.

We do not have a consistent increase across all the Grades as we are still working to smooth the gaps between Grades and Phases so that the annual Grade cost progressions, especially in the Pre- and Primary School are less pronounced. This means some Grades may increase more than other Grades to allow us to achieve this smoothing of fee levels over the next couple of years. Despite this, we have managed to keep the fee increases in almost half the Grades at 6% year-on-year.

Full fees are available on the following page, which also indicates the monthly payments over 11 months for all Grades; except Grade 12 fees, which are payable over 10 months. Please note that one important differentiator between Hermannsburg and many other schools is that we are transparent and inclusive with our fees. Other than supplementary and voluntary costs, which we try to make clear up-front (i.e. in this document), our fee is what you pay and there are unlikely to be additional charges.

Please feel free to address any questions to the Executive Head at principal@hmbschool.co.za or the bursar, in the case of a specific account query, at finance@hmbschool.co.za.

Yours sincerely

Lothar Witthöft
Acting Principal

Douglas Lorimer
Chairman: Ziduli Properties



FEE STRUCTURE FOR JANUARY 2022 TO DECEMBER 2022

1 Annual tuition, transport and boarding fees

Grade	Total Annual tuition (R)	Total Annual tuition & Full Boarding (R)	Monthly Instalment Annual tuition only over 11 months (R)	Monthly Instalment Tuition & weekly boarding over 11 months (R)	Monthly Instalment Tuition & full boarding over 11 months (R)
RRRR	27 300	-	2 485	-	-
RRR	27 300	-	2 485	-	-
RR	27 300	-	2 485	-	-
R	33 600	-	3 060	-	-
1	41 000	-	3 730	-	-
2	46 000	-	4 185	-	-
3	49 000	-	4 460	-	-
4	53 500	-	4 870	-	-
5	53 500	-	4 870	-	-
6	53 500	142 000	4 870	12 185	12 910
7	53 500	142 000	4 870	12 185	12 910
8	84 300	172 800	7 670	14 985	15 710
9	84 300	172 800	7 670	14 985	15 710
10	84 300	172 800	7 670	14 985	15 710
11	84 300	172 800	7 670	14 985	15 710
12	84 300	172 800	7 670	14 985	15 710

Annual Boarding Fees are the same regardless of Grade.

- ▶ Full boarding: R88 500 p.a.
- ▶ Weekly boarding: R80 500 p.a. (laundry & weekend accommodation costs not included)

- 1.1 Payment of the annual school fees and boarding fees must be made either annually up-front in **one lump sum** (see paragraph 3, early settlement discount, below); or **quarterly**; or **monthly**.
- 1.2 If paying monthly, payments must be made IN ADVANCE, in 11 MONTHLY INSTALMENTS from JANUARY to NOVEMBER. **Payment of monthly instalments must be by debit order.**
- 1.3 If paying quarterly (per term), payments must be paid up-front, before the start of each term. Parents paying quarterly must sign a monthly debit order form which will be kept on file as a precaution.
- 1.4 Parents of **Grade 12s** are expected to pay in no more than 10 MONTHLY instalments.
- 1.5 Payment in cash will attract deposit fees at a rate of 3,5% of the amount deposited. This is to cover bank charges and security costs.
- 1.6 Due to the high risk and costs of cash, the school encourages parents to pay by debit order or electronic fund transfer (EFT).
- 1.7 When making a payment, parents are requested to use their school account code (e.g. MDA01) as well as the purpose of the deposit, as a deposit reference.
 - 1.7.1 Example 1: when paying for **school fees**, the deposit reference would be: **MDA01schoolfee**
 - 1.7.2 Example 2: when paying for **music**, the deposit reference would be: **MDA01music**

2 **Family discount**

- 2.1 A discount of 5% (of the Total Annual Tuition Fee only), is allowed for the second child and subsequent children within the same immediate family, attending the school simultaneously.
- 2.2 'Immediate family' means biological children or adopted children, of the same care-givers - living within the same household.
- 2.3 Legal guardianship does not qualify for a family discount.
- 2.4 The family discount does not apply to the Boarding Establishment fees.

3 **Early settlement discount**

- 3.1 Parents who provide proof of payment of the Total Annual Tuition Fee (or Total Annual Tuition & Boarding Fee) before 17 January 2022, will be entitled to an 8% discount on tuition and/or boarding fees only.
- 3.2 Where payments are made in advance, annual (as opposed to monthly) tuition and/or boarding fees will reflect on parents' statements.
- 3.3 Please note that this discount does not apply to settlements paid by credit card and/or cash, due to the additional bank charges incurred.
- 3.4 International transfers take longer to clear so please make sure that you make allowance for this when paying for school fees.

4 **Daily (day-scholar) transport costs**

- 4.1 Greytown: R7 000 a year or R640 per month over 11 months, paid up-front.
- 4.2 Kranskop: R6 400 a year, or R580 per month over 11 months, paid up-front.
- 4.3 Tickets for once-off trips may be purchased at a cost of R30/scholar/trip.

5 **Mid-term & holiday transport costs**

This cost applies when children use school transport to be taken to the airport or to various centres for mid-term breaks and holidays. The availability of transport is subject to passenger numbers.

- 5.1 Pietermaritzburg / Stanger: R265 (one way)
- 5.2 Durban Airport / Westville / Ladysmith / Empangeni: R430 (one way)
- 5.3 Vryheid / Harrismith / Underberg: R640 (one way)
- 5.4 Johannesburg: R1 000 (one way)

6 New enrolments

- 6.1 A non-refundable, early-bird application fee of R500 is payable on submission of a fully completed application form (effective from 01 January 2022 – 31 August 2022).
- 6.2 After 31 August, the non-refundable application fee for 2022 will be R1 000.
- 6.3 Once a scholar is offered a place at Hermannsburg School and such an offer is accepted, an acceptance fee is to be paid immediately to secure this place.
- 6.4 **NON-REFUNDABLE ACCEPTANCE FEE**
- 6.4.1 Grade RRRR to Grade 7: R1000.
- 6.4.2 **Grade 8 to Grade 12: R5000. Scholars progressing from Hermannsburg’s Grade 7 to Grade 8 are not liable for this fee, provided they submit their signed enrolment form for Grade 8 before 30 September 2021.**
- 6.5 Any amount paid to secure a place in the Kindergarten and Primary School during Grade 1 to Grade 7, will be treated as PAYMENT of the High School non-refundable acceptance fee. The non-refundable acceptance fee will be credited to the particular scholar’s school fees account, as per the enrolment contract.

7 Textbooks

- 7.1 Textbooks will be purchased by the school.
- 7.2 The school will issue the textbooks at the start of the year, as a debit on the parents’ accounts. At the end of the year, 75% of the initial debit will be credited as a refund to parents. This will cover the depreciated loss on the textbooks.
- 7.3 If a book is lost, the cost of this book will be deducted from the credit refund.
- 7.4 An amount of 75% of the amount charged for textbooks will be credited to the parents’ accounts for textbooks returned to the school in good condition. (This condition will be assessed by the School, whose assessment is final).
- 7.5 For example: If a scholar receives 14 textbooks for Grade 8 and the parents’ account is debited with R3 000, which they pay. If the scholar loses one of the books, valued at R350, and hands back only 13 textbooks at the end of the year. At the end of the year, the parents’ account will then be credited with R1 900 (75% of R3 000 [R2 250] minus the value of the lost book [R350] = R1 900).
- 7.6 Should none of the textbooks be returned, the parents will be liable for the full replacement cost of the textbooks (which may exceed the fixed cost in the table below).

Grade	Fixed Cost / Debit (per annum)	Possible refund / Credit (per annum)
1 to 3	R800	-
4 to 6	R2 000	R1 500
7 to 12	R3 000	R2 250

8 Supplementary costs

- 8.1 These costs will be billed separately and parents will be forewarned of such expenses.
- 8.2 Supplementary costs must be paid up front. An activity must be paid for before it is enjoyed.
- 8.3 **Monies received are first used to cover tuition and boarding fees, before being put towards the supplementary costs.**

- 8.4 Examples of Supplementary costs include:
- 8.4.1 Germany Exchange Programme for Grade 10 / 11
 - 8.4.2 Grade 7 Tour
 - 8.4.3 Heritage Trail
 - 8.4.4 Materials for Art (Grade 8 onwards)
 - 8.4.5 Music examination fees
 - 8.4.6 Grade 12 IEB examination fees (including Advanced Programme fees)
 - 8.4.7 8th subject fees
 - 8.4.8 Prefects' camp
 - 8.4.9 Extra-curricular / extramural activities such as Enviro Club and Pottery
 - 8.4.10 Transport and participation in KZN Youth Choir and KZN Midlands Youth Choir
 - 8.4.11 Sport Olympiad of the German Schools in Southern Africa
 - 8.4.12 Examination re-writes
 - 8.4.13 Voluntary activities
 - 8.4.14 Additional tutoring
 - 8.4.15 Special entertainment
 - 8.4.16 Non-compulsory travel and accommodation
 - 8.4.17 Stationery (this must be purchased by parents and is not provided at school).

9 Specified supplementary costs for extramural activities

- 9.1 Enviro Club: R1 500 per annum
- 9.2 Pottery: R30 per session per child
- 9.3 Estimated School uniform cost: R4 500 per child

10 Aftercare

- 10.1 Aftercare is provided at R35 per day from 14h00 – 15h00.
- 10.2 Aftercare is provided at R60 per day from 14h00 – 17h00.
- 10.3 This must be booked at least 24 hours in advance.
- 10.4 A penalty of R60 per hour will be charged for aftercare not booked in advance.

11 Expenses for the Germany Exchange Programme (GEP)

- 11.1 Covid-dependent, every second year, scholars in Grade 10 & 11 have the opportunity to participate in the GEP. Due to the Covid-19 pandemic, this schedule has been disrupted and the costs below are given only as an indication. Actual costs will depend on more definite planning for the GEP 2022, once that can be completed.
- 11.2 The cost for 2021 was estimated at R39 500 per child (which included flights). R19 750 (50%) of that amount had to be paid by 30 September 2020 (i.e. in the preceding year).
- 11.3 The 2021 GEP had to have been paid in full before 31 December 2020.
- 11.4 As this is a large amount of money, the School encourages parents of scholars wishing to participate in the GEP to start paying towards the cost of this programme from Grade 8 already. Please contact the Bursar to make the necessary arrangements.

12 Specific boarding establishment (BE) rates

- 12.1 The School encourages weekly boarding (i.e. boarders only staying in the BE during the week). ANNUAL COST FOR WEEKLY BOARDERS = R80 500 (or R14 985 over 11 months for Grades 8–11; R8 050 over 10 months for Grade 12).
- 12.2 A daily boarding rate of R400 per person per night (including meals) will be charged for day scholars staying in the BE for short periods. This amount is to be paid in advance on submission of the application form.

13 Laundry

- 13.1 A laundry service is offered to staff and day scholars on short-term boarding stays, at R550 per month (or part month) per person (this fee is included in the boarding fee for full boarders).

14 Additional subject costs (e.g. 8th subject, 9th subject)

- 14.1 Should a scholar wish to take additional subjects (8th or 9th subjects) the cost per additional subject is R12 750 per annum, payable with the school fees, either up-front or by monthly debit order.
- 14.2 Should a scholar select to do a subject which is offered online, parents are responsible for paying the service provider directly before the school provides tutoring support.

15 Grade 12 IEB examination registration

- 15.1 7-Subject package: R7 659
- 15.2 Additional subjects (e.g. 8th subject): R1 326 each.
- 15.3 Advanced Programmes: R1 100

16 Music fees

- 16.1 Music Fees are payable directly to the music teachers.
- 16.2 For instrument hire: Payment of a refundable deposit: R750 (the instrument will not be issued to the scholar if the deposit has not been paid).
- 16.3 Monthly hire charge: R120 per month, payable over 10 months.

17 Insurance and medical aid

- 17.1 Parents are requested to ensure that their child/children are members of a medical aid scheme and to provide the school with a copy of the medical aid card and a copy of the main member's South African identity document.
- 17.2 The school cannot pay for doctors' visits, nor for any prescribed medicines the child may require. Children not covered by a private medical aid scheme will have to be taken to a government medical facility for treatment, unless prior arrangements have been made with the school regarding payment for private medical care.
- 17.3 Whilst every care is taken to prevent loss and damage, parents are nevertheless requested to ensure that their child's/ children's valuable possessions (e.g. cell-phones, laptops etc.) are adequately insured under their own personal all-risks insurance policies. The School cannot be held liable for theft/loss/damage of any scholar's possessions.

18 Non-residents: payment of annual fees and potential surcharge

- 18.1 Parents/guardians and scholars residing outside the borders of South Africa must comply with the following conditions.
- 18.2 NON-RESIDENTS ARE REQUIRED TO PAY A REFUNDABLE DEPOSIT OF 25% OF THE ANNUAL FEES (TUITION AND BOARDING) IN ADVANCE.
- 18.3 Rigid Exchange Control regulations promulgated in 2004 necessitate one term's fees (in addition to the acceptance fee) being paid to the school before a scholar, who is a resident of a country outside of the borders of the South Africa, can be admitted. During the time that the scholar attends Deutsche Schule Hermannsburg School, payment of tuition and boarding fees must always be paid one term in advance, in order to comply with the law. Additional charges must be settled as they arise.

19 Notice of withdrawal

- 19.1 A full calendar months' notice, in writing, or one month's fees in lieu of notice is required before withdrawing a scholar from the School, the Boarding Establishment, or participation in extra subjects.
- 19.2 This means that if your child is removed from boarding and/or school during any month, without written notice BEFORE COMMENCEMENT OF THAT MONTH, then fees will be charged for the remainder of that month AND the following month.

20 Scholarships & bursaries

The School has a limited number of bursaries available for financial assistance. Parents requesting consideration for a bursary will be asked to complete a financial assistance application form and to submit the following supporting documents to the Bursar:

- 20.1 3 months' most recent payslips;
- 20.2 3 months' most recent bank statements; and
- 20.3 the latest audited financials or management accounts (in the case of a business)

Please contact the executive head, bursar, or admissions secretary for more information regarding scholarships and bursaries, including closing dates for applications.

21 Queries

If you have any queries with regard to your school account, please contact the bursar on finance@hmb.school.co.za or call the school office on 074 125 0054.